Check Eligibility: 270 File

Under the Eligibility tab, select Check Eligibility:

E	ligibility	Enter/Edit Services	Billing O				
	Check Eligibility						
	Import 271 File						
	271 Coverage-Type Compare						

Select the contract you want to run the eligibility batch for, or choose ALL, which will run all active contracts:

🀗 Create 270 File		×					
Select which contract: Begin Date for Eligiblity:	< All >						
Output File		_					
C:\Users\Documents\270files							
Create Single File							
	OK Close						

Enter the beginning and end dates you want to run and select where you would like the file to be saved.

***Note**: We recommend putting this file in an accessible location for easy retrieval.

Check the box for Create Singe File if you are running All and would like the 270 to *combine* all contracts.

If you do not wish to have them in one file, uncheck the Create Single File box. A *separate* 270 will be created for each contract.

This option requires that each file be uploaded individually. (ie: create a file, upload to MH, create next file, upload to MH, etc.)

🐗 Create 270 File		×
Select which contract: Begin Date for Eligiblity:	< All >	
Output File C:\Users		
Create Single File	OK Close	

Select OK at the bottom of the screen and you will get one of these messages:

Create 270 File	×	MMNET		×
Processing complete.		1	Contract MAMED9997	
ОК]		ок	

Once you get the message, click Close to exit and log into the POSC to upload your file(s) to MH.

The Transaction Type = 270 Eligibility Verification Inquiry

***Note:** Record the tracking number that is assigned after your upload is completed. It is required for the next step: **Import 271 File**